

**Corporate Authorization for Attorney to Appear**  
**on Behalf of a Corporation**  
**and to Enter a Not Guilty Plea**

**In a Case before the Housing Division of the Cleveland Municipal Court**

*City of Cleveland v.* \_\_\_\_\_

**Case No.** \_\_\_\_\_ **CRB** \_\_\_\_\_

**Whereas**, the City of Cleveland, Ohio has brought criminal charges against the above-named defendant, hereinafter "Defendant," in the criminal case listed above; and

**Whereas**, Defendant desires to enter a plea of "not guilty"; and

**Now Therefore**, it is

**Resolved** that Defendant authorizes its attorney or attorneys to appear in court on its behalf and to enter a plea of "not guilty."

In support of its request to enter a plea of "not guilty" Defendant acknowledges the following:

That the ordinances it has been charged with violating are listed on the *Complaint* the City filed with the Court and that Defendant has been provided with a copy of the *Complaint*; and

That the maximum penalties for the alleged offenses are as stated in C.C.O. §§201.99, 327.99, 367.99, ~~381.99~~, 3103.99 or elsewhere in the Cleveland Codified Ordinances governing the sections that the City has charged Defendant with violating and that Defendant has had the opportunity to review the maximum penalties that it faces; and

That Defendant was fully advised of the following rights:

1. The right to have its case tried to a jury; and
2. The right not to make a statement or to testify against itself; and
3. The right to use compulsory process to summon witnesses to testify in its defense and its right to confront witnesses who testify against it; and
4. The right to be found not guilty unless the City proves its guilt beyond a reasonable doubt at trial.

**Further Resolved:**

That Defendant's attorney or attorneys may on behalf of Defendant appear in court to enter a plea of "not-guilty for Defendant and may execute and deliver all documents or instruments as are necessary to the entry of the plea.

Signed this day of, 20\_\_\_\_.

I am the principal agent of Defendant with authority to sign this Corporate Authorization; or  
I am signing as a witness that the governing board of Defendant approved this Corporate Resolution.

\_\_\_\_\_  
Signature of Principal Agent

\_\_\_\_\_  
Attorney Signature

\_\_\_\_\_  
Printed Name of Principal Agent

\_\_\_\_\_  
Bar Registration No.

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Firm Address

\_\_\_\_\_  
Email

\_\_\_\_\_  
Phone Number

**THIS SAMPLE FORM RESOLUTION IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY. USE OF THE FORM WILL HAVE SPECIFIC LEGAL EFFECTS AND DOES NOT CONSTITUTE LEGAL ADVICE.**

**IF YOU ARE IN DOUBT ABOUT YOUR LEGAL RIGHTS, OBLIGATIONS OR THE EFFECT OF USE OF THIS FORM, YOU SHOULD SEEK LEGAL ASSISTANCE.**

Ohio State Bar Association's Find a Lawyer section: [www.ohiobar.org](http://www.ohiobar.org).  
Cleveland Metropolitan Bar Association Lawyer Referral Service at (216) 696-3532.