

**FORM 3E AFFIDAVIT FOR PROCESS SERVER IN CAPTIONED MATTER**

STATE OF OHIO )  
 ) ss: Affidavit  
CUYAHOGA COUNTY )

\_\_\_\_\_, being first duly sworn, deposes and says that:  
[affiant's name here]

1. I am eighteen years of age or older.
2. I am not a party, counsel for a party, an employee of the Plaintiff or an employee of the Plaintiff's management company.
3. I have reviewed, and agree to follow, the requirements of Civil Rules 4 through 4.6, R.C. 1923.06, any applicable local rules including Rule 3(T) et seq., and any specific instructions for service of process as ordered by the Court in this matter.
4. I understand that my appointment is a courtesy and privilege, and that such privilege may be revoked at any time after notice and hearing upon the Court's finding that I have abused my position, falsified any return of service or given false testimony.
5. I understand that a hearing regarding my status may occur upon the Court's own motion or the motion of a party.

FURTHER AFFIANT SAYETH NAUGHT.

\_\_\_\_\_  
[affiant's name here]

Sworn to before me and subscribed in my presence this \_\_\_\_\_.  
[Month, day and year]

\_\_\_\_\_  
[Notary Public]

My commission expires \_\_\_\_\_  
[Date]

Affidavit process server/captioned matter